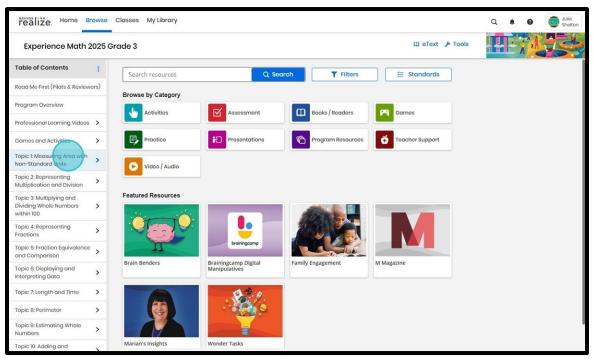
SAVVAS

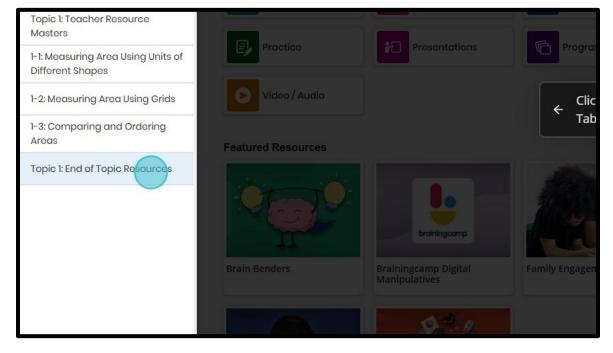
Customizing Assignments

Steps to Success:

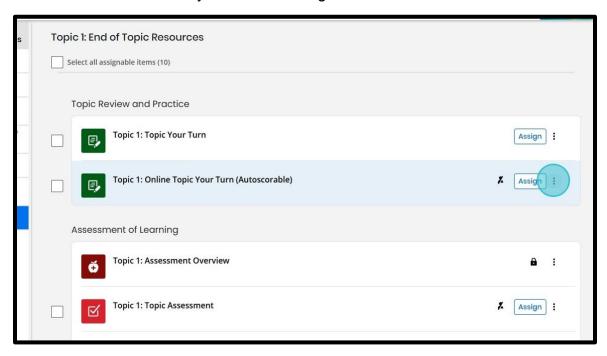
1. Navigate to your **Experience Math** dashboard. Click on your desired **Topic** in the Table of Contents.



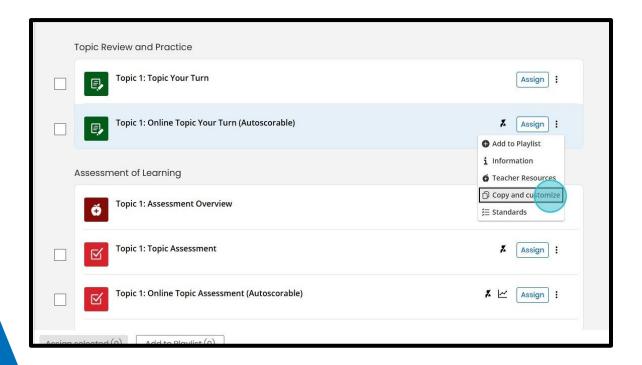
2. Click on your desired **Lesson** or **End of Topic Resources**.



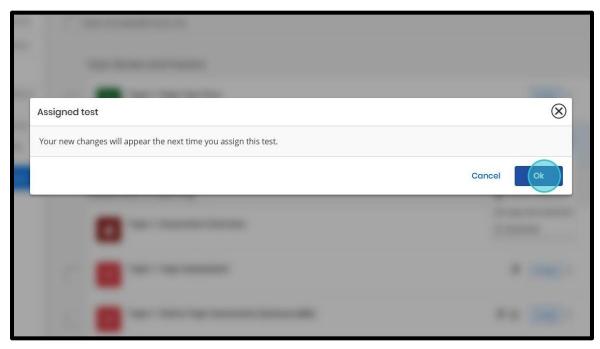
3. Click on the 3 dots beside your desired assignment.



4. From the drop-down menu, click on Copy and Customize.

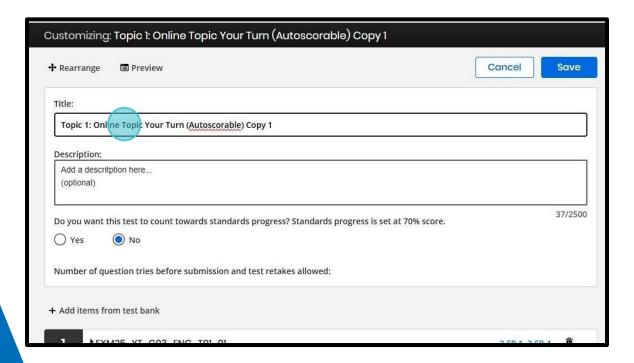


5. A pop-up will appear. Click **Ok**.



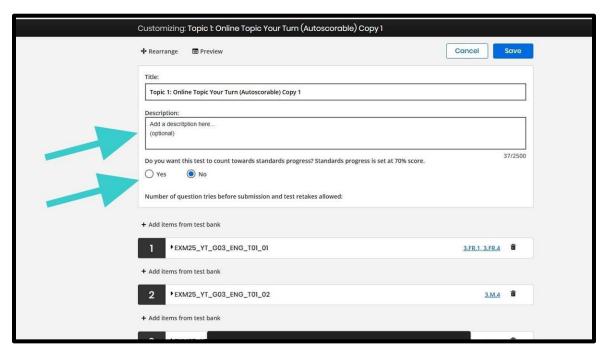
6. Click in the **Title** textbox to change the name, if desired.

Note: The default title for customized assignments will add 'Copy' and the Version number to the end of the original title.



7. Add a **Description**, if desired.

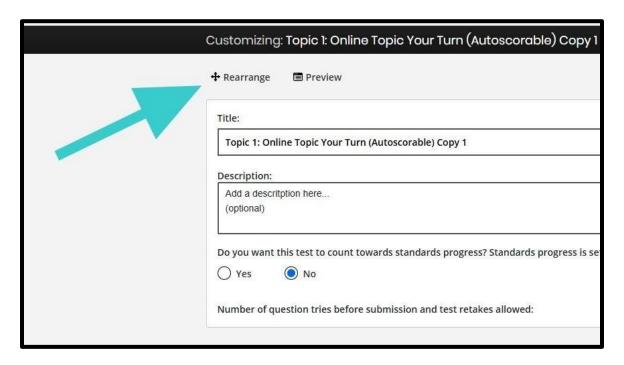
Select if you want this assignment to count towards **standards progress**.



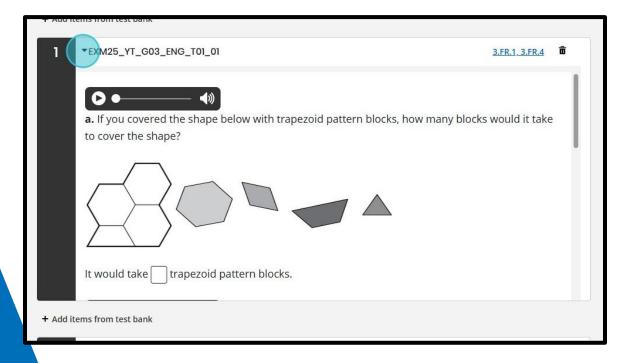
8. Most questions will list the standard(s) it addresses.



9. At the top, you can choose to **Rearrange** the order of the questions, and view a **Preview** of the assignment.



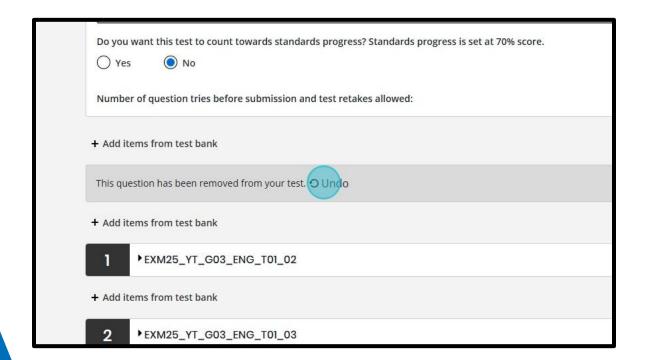
10. Click on the arrow beside each question number to view the question.



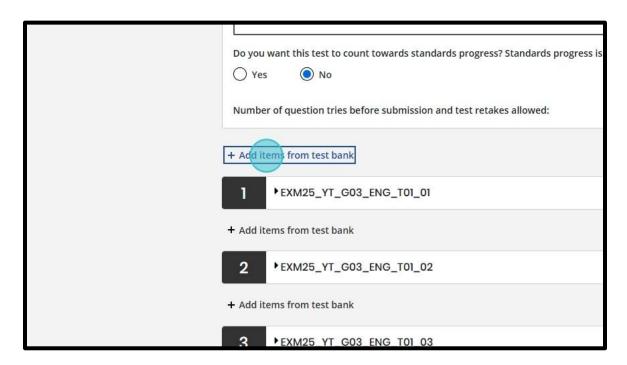
11. Click on the trash icon to **delete** questions.



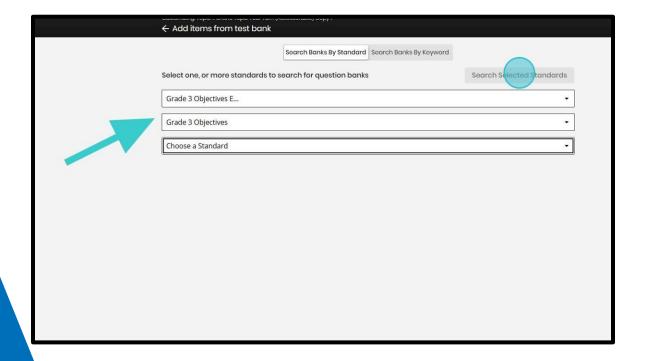
12. In the event you want to bring back a deleted question, click on **Undo**.



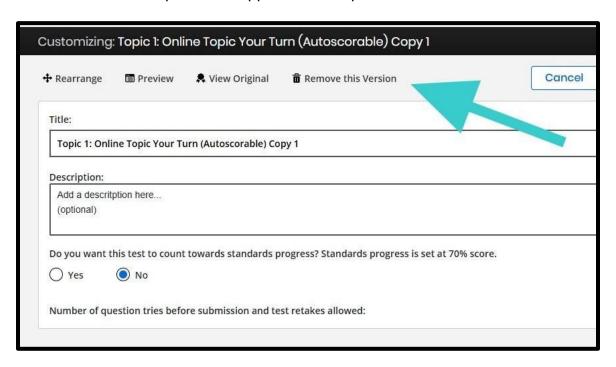
13. To add more questions, click on Add Items from Test Bank.



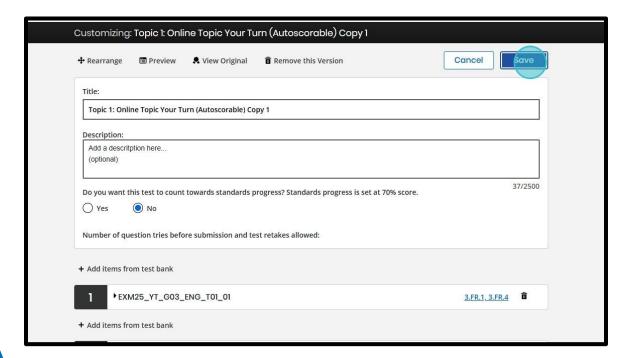
14. Select your desired standard from the dropdown menus, then click on **Search Selected Standards**, to view question options.



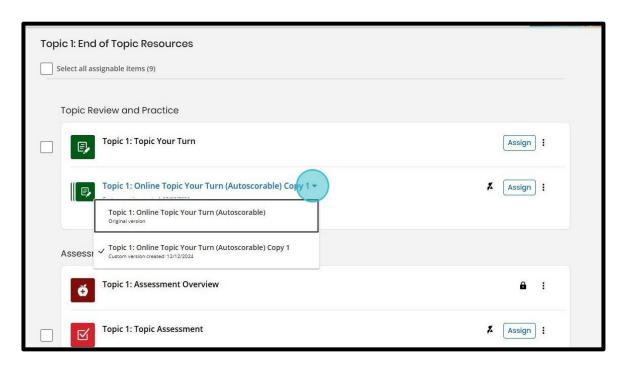
15. Note: Once you have made changes to your assessment, **View Original** and **Remove this Version** options will appear at the top.



16. When you are finished customizing your assignment, click Save.

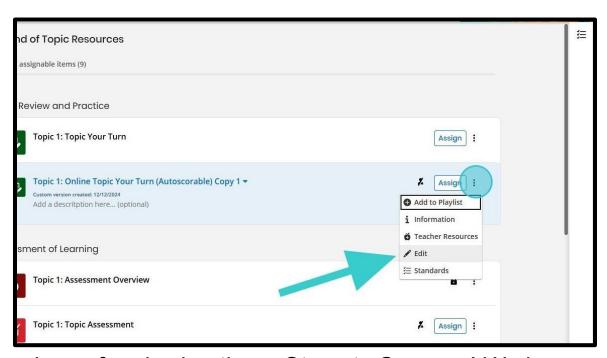


17. From the End of Topic Resources page, click on the arrow beside your customized assignment to view and access the different versions.



18. To make additional changes to your assignment, click on the 3 dots beside the assignment, and select **Edit**.

Note: Make sure to select the version of the assignment you want before clicking on the 3 dots.



Thank you for viewing these Steps to Success! We hope you found this tutorial helpful. Be sure to check out <u>My Savvas</u> <u>Training</u> for more tutorials and tips.



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