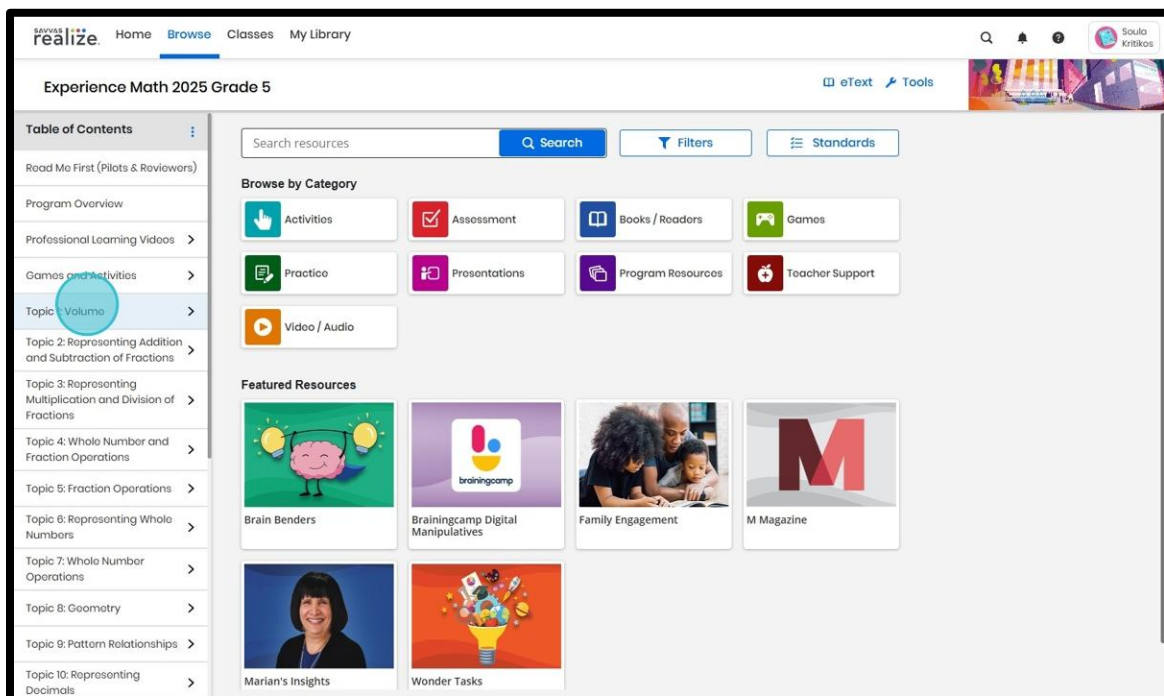


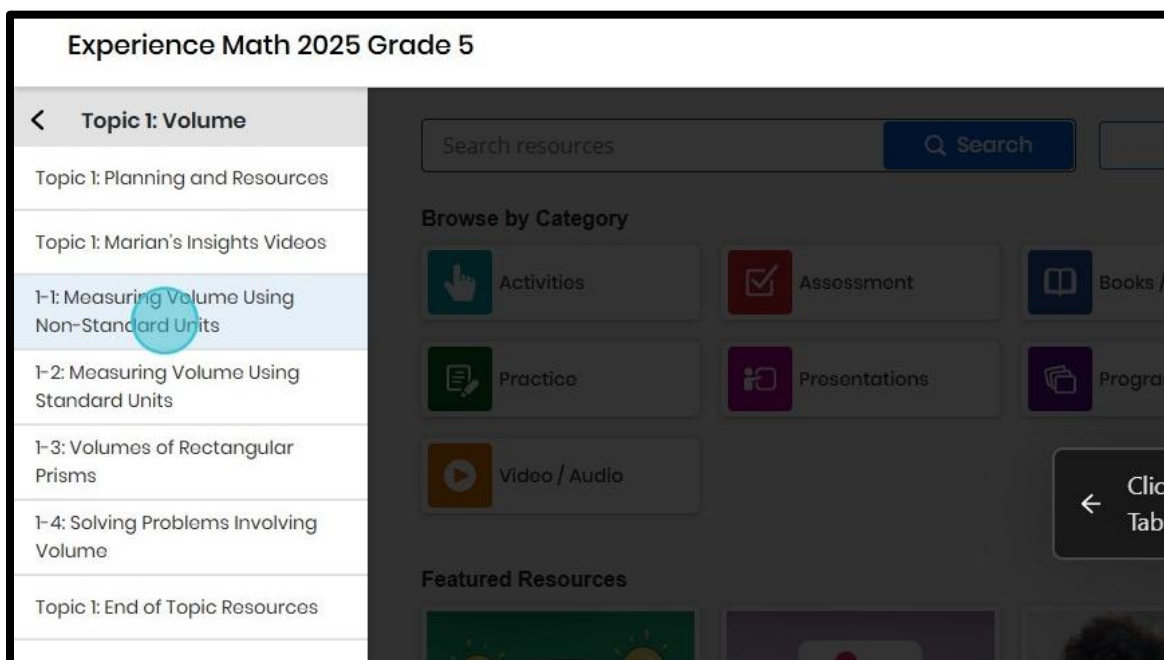
Assigning Tasks & Assessments

Steps to Success:

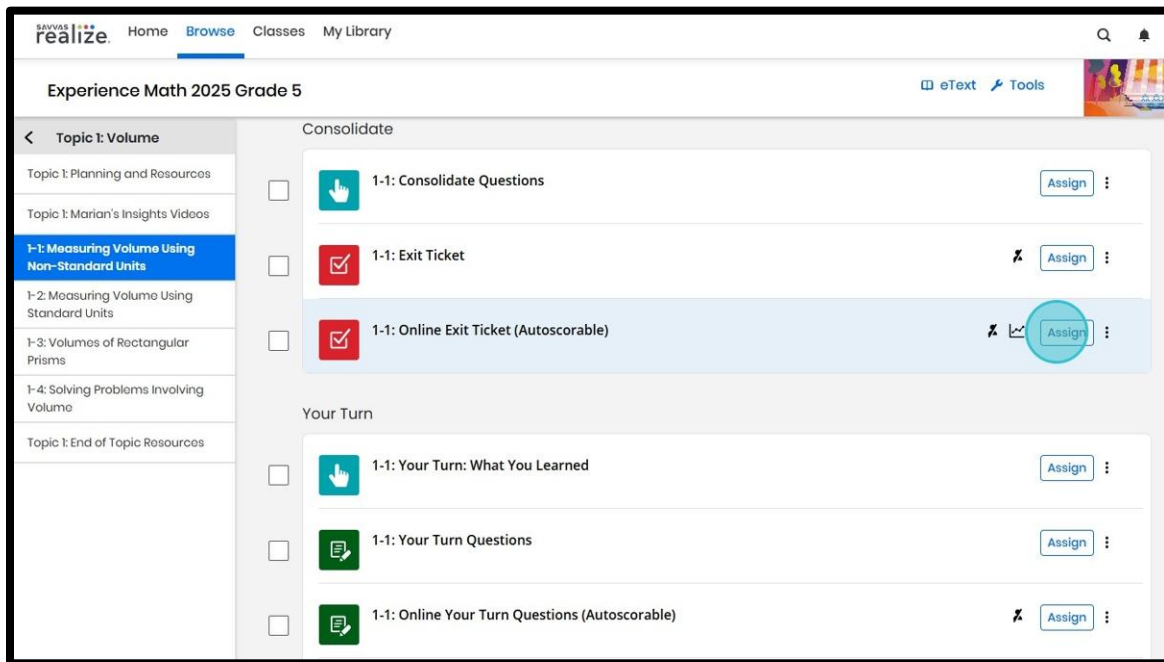
1. Navigate to your **Experience Math** dashboard. Click on your desired **Topic** in the Table of Contents.



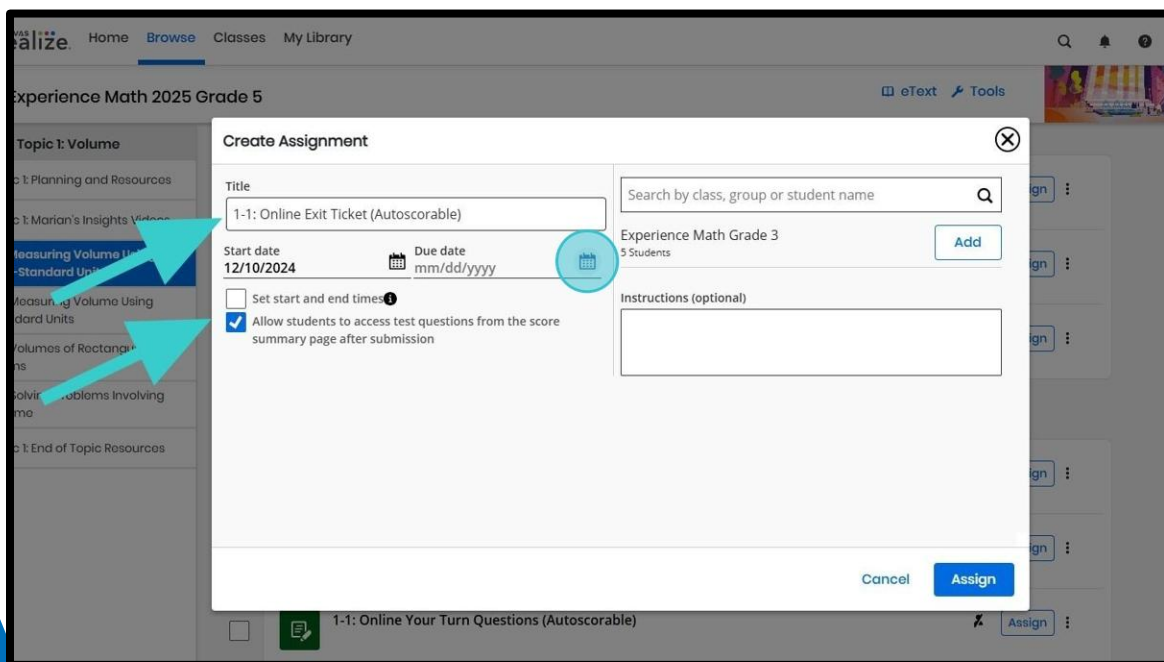
2. Click on your desired **Lesson**, or **End of Topic Resources**.



3. Scroll down to your desired **Assessment**. Click on **Assign**.



4. A pop-up will appear. In this pop-up you can choose to rename the **Assignment**, and set assignment parameters. Click on the **Calendar** to select the **Start Date** and **Due Date**. Note: this step is required.



5. Choose the **Start Date** and **Due Date** from the drop-down menu.

The screenshot shows the 'Create Assignment' dialog box. The title is '1-1: Online Exit Ticket (Autoscorable)'. The start date is '12/10/2024' and the due date is 'mm/dd/yyyy'. A calendar for December 2024 is open, showing the 10th and 12th circled. The 'Allow students to access test summary page after submission' checkbox is checked. The background shows a list of assignments with '1-1: Online Your Turn Questions (Autoscorable)' visible.

Create Assignment

Title: 1-1: Online Exit Ticket (Autoscorable)

Start date: 12/10/2024 Due date: mm/dd/yyyy

☐ Set start and end times ☒ Allow students to access test summary page after submission

December 2024

Su Mo Tu We Th Fr Sa

1 2 3 4 5 6 7

8 9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

29 30 31

Search by class, group or student name

Experience Math Grade 3 5 Students Add

Instructions (optional)

Cancel Assign

6. Click on the textbox to search for students and groups to **assign** the assessment to.

The screenshot shows the 'Create Assignment' dialog box. The title is '1-1: Online Exit Ticket (Autoscorable)'. The start date is '12/10/2024' and the due date is '12/12/2024'. The 'Allow students to access test questions from the score summary page after submission' checkbox is checked. The search box 'Search by class, group or student name' is highlighted with a blue circle. The background shows a list of assignments with '1-1: Online Your Turn Questions (Autoscorable)' visible.

Create Assignment

Title: 1-1: Online Exit Ticket (Autoscorable)

Start date: 12/10/2024 Due date: 12/12/2024

☐ Set start and end times ☒ Allow students to access test questions from the score summary page after submission

Search by class, group or student name

Experience Math Grade 3 5 Students Add

Instructions (optional)

Cancel Assign

7. You can also add students and groups by clicking **Add** beside the desired group or class.

ne Browse Classes My Library

Math 2025 Grade 5

eText Tools

Soula Kritikos

Create Assignment X

Title
1-1: Online Exit Ticket (Autoscorable)

Start date 12/10/2024 Due date 12/12/2024

☐ Set start and end times ⓘ
☒ Allow students to access test questions from the score summary page after submission

Search by class, group or student name

Experience Math Grade 3
5 Students

Add

Instructions (optional)

Cancel Assign

1-1: Online Your Turn Questions (Autoscorable)

8. Click in the **Instructions** textbox to add instructions for your students. This step is optional.

n 2025 Grade 5

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Create Assignment X

Title
1-1: Online Exit Ticket (Autoscorable)

Start date 12/10/2024 Due date 12/12/2024

☐ Set start and end times ⓘ
☒ Allow students to access test questions from the score summary page after submission

Experience Math Grade 3 X

Experience Math Grade 3
5 Students Remove

Instructions (optional)
Type instructions to students here...

Cancel Assign

1-1: Online Your Turn Questions (Autoscorable)

9. When you are finished, click on **Assign**.

The screenshot shows a 'Create Assignment' dialog box with the following fields and options:

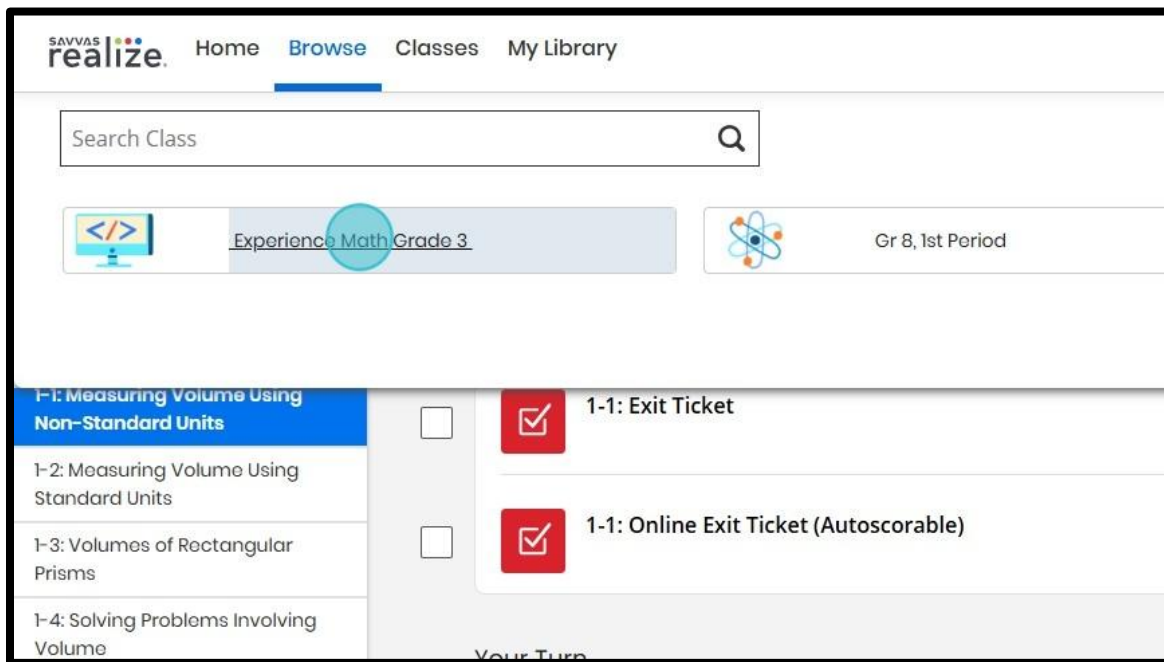
- Title:** 1-1: Online Exit Ticket (Autoscorable)
- Start date:** 12/10/2024
- Due date:** 12/12/2024
- ☐ Set start and end times ⓘ
- ☒ Allow students to access test questions from the score summary page after submission
- Search:** Experience Math Grade 3 (with a search icon)
- Selected Item:** Experience Math Grade 3 (5 Students) with a 'Remove' link.
- Instructions (optional):** Type instructions to students here...
- Buttons:** Cancel and Assign (highlighted with a blue circle).

10. To check your assignment, hover over or click on **Classes**, to view your classes.

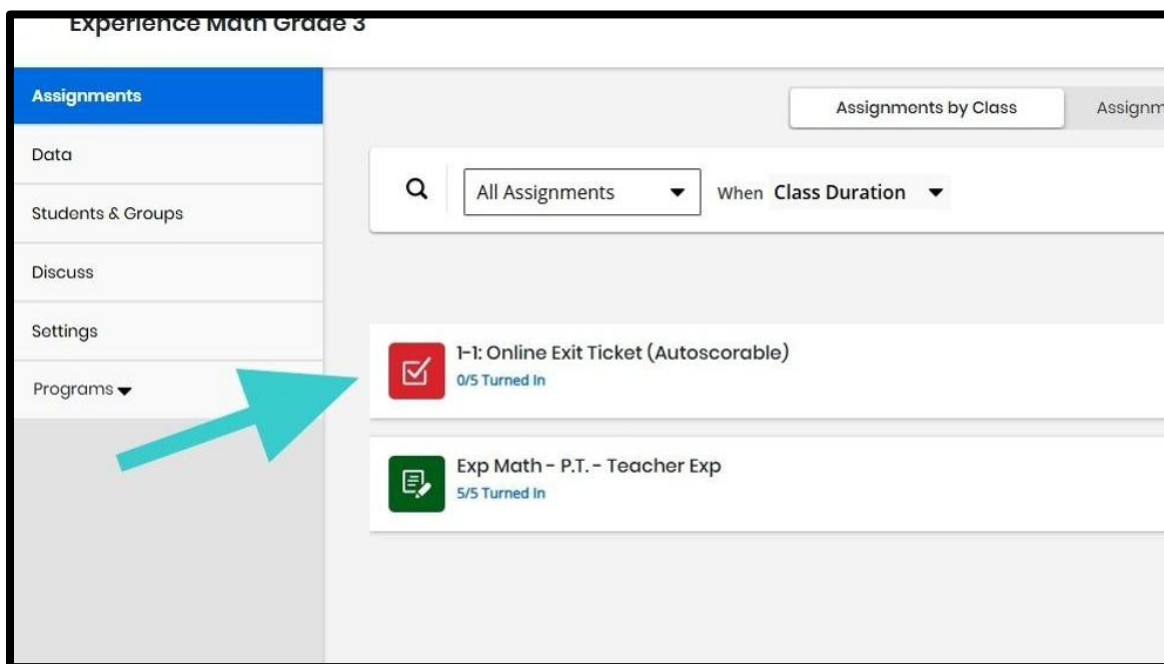
The screenshot shows the 'Classes' page in the Savvas Realize interface. The 'Classes' tab is highlighted with a blue circle. Below the navigation bar, there is a search bar and two class cards: 'Experience Math Grade 3' and 'Gr 8, 1st Period'. Below these, a list of assignments is shown:

Assignment Title	Status
1-1: Measuring Volume Using Non-Standard Units	<input type="checkbox"/>
1-2: Measuring Volume Using Standard Units	<input type="checkbox"/>
1-3: Volumes of Rectangular Prisms	<input type="checkbox"/>
1-4: Solving Problems Involving Volume	<input type="checkbox"/>
1-1: Exit Ticket	<input checked="" type="checkbox"/>
1-1: Online Exit Ticket (Autoscorable)	<input checked="" type="checkbox"/>

11. Click on your desired **Class**.



12. Your new assessment will be listed under **Assignments**.



Thank you for viewing these Steps to Success! We hope you found this tutorial helpful. Be sure to check out [My Savvas Training](#) for more tutorials and tips.

SAVVAS

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800-848-9500

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